



Republic of the Philippines
Department of Education
Region IX, Zamboanga Peninsula
DIVISION OF PAGADIAN CITY

10/13/22
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Division Memorandum
No. 244, s. 2022

October 13, 2022

TO : Chiefs of Functional Divisions
Public Schools District Supervisors
Division Office Personnel
Other Personnel Concerned
This Division

ANNOUNCEMENT OF VACANT POSITIONS IN DEPED PAGADIAN CITY DIVISION

1. DepEd, Pagadian City Division, San Jose District, Pagadian City invites qualified applicants for vacant positions stipulated below, to wit:

School Principal II (Php 60,901.00) with item number OSEC-DECSB-DECSB-SP2-570033-2020 for Elementary Schools.

CSC Prescribed Qualifications:

Education : BEED with 6 units of management
Experience : 1 year as School Principal I
Training : 40 hours of Relevant Training
Eligibility : R.A. 1080 (T)

Teacher III (Php 29,798.00) with item number OSEC-DECSB-DECSB-TCH3-570229-2012 for Zamboanga del Sur National High School.

CSC Prescribed Qualifications:

Education : BSED
Experience : 2 years relevant experience
Training : none required
Eligibility : R.A. 1080 (T)

Head Teacher V (Php 45,203.00) with item number OSEC-DECSB-DECSB-HTEACH5-570006-2020 for Pag. City National Comprehensive High School.

CSC Prescribed Qualifications:

Education : BSED with 18 M.A. units
Experience : HT for 4 years or MT for 3 years
Training : 24 hours of Relevant Training
Eligibility : R.A. 1080 (T)

Administrative Officer V (Php 45,203.00) with item number OSEC-DECSB-DECSB-ADOF5-570003-2014 for Division Office.

CSC Prescribed Qualifications:

Education : Bachelors Degree
Experience : 2 years of relevant experience
Training : 8 hours of Relevant Training
Eligibility : CS Prof or 2nd Level Eligibility

2. The ranking criterion for this position will be pursuant to DepEd, Order 66, s. 2007 "Revised Guidelines on the Appointment and Promotion of Other Teaching Related Teaching and Non-teaching positions and DepEd, Order 42, s. 2007 "Revised Guidelines on Selection, Promotion and Designation of School Heads";

Solrac/Vacant Positions
HRMO-____/October 13, 2022



Department of Education, Pagadian City Division, San Jose Heights, San Jose, Pagadian City

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3. Interested qualified applicants regardless of age, gender, civil status, disability, religion, ethnicity or political affiliation, provided they meet the minimum requirement of the position are requested to submit personally the following requirements in 1 folder 1 copy per requirements at the Personnel Section or scanned copy through the official email hrm.pagadian@deped.gov.ph on or before October 23, 2022;

- a. Letter of intent (addressed to the Head of Office), please include the position and its item number with the corresponding station you are applying for;
- b. Fully accomplished Personal Data Sheet (CS Form No. 212 revised 2017);
- c. Authenticated copy of CSC eligibility, PRC eligibility and any other related eligibility;
- d. School authenticated copy of Transcript of Records;
- e. Certificate of employment, Contract of Service or duly signed Service Record, whichever is/are applicable;
- f. Photocopy of the Performance Ratings from previous or present employment for the last 3 years;
- g. Photocopy of latest appointment (if applicable)
- h. Authenticated copy of Trainings and other outstanding accomplishments.

4. Please be informed that late submission of applications and lack of documentary requirements after the deadline will not be entertained by this Office.

For information and wide dissemination.



MA. LIZA R. TABILON, EdD, CESO-V
Schools Division Superintendent

Solrac/Vacant Positions

HRMO-_____/October 13, 2022



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