



Republic of the Philippines  
**Department of Education**  
 Region IX, Zamboanga Peninsula  
**DIVISION OF PAGADIAN CITY**

**RELEASED**  
 Date: 3/24/23  
 Pagadian City

full

Division Memorandum  
 No. 68, s. 2023

March 23, 2023

TO : Chiefs of Functional Divisions  
 Public Schools District Supervisors  
 Division Office Personnel  
 Other Personnel Concerned  
 This Division

**ANNOUNCEMENT OF VACANT POSITIONS IN DEPED PAGADIAN CITY DIVISION**

1. DepEd, Pagadian City Division, San Jose District, Pagadian City invites qualified applicants for vacant positions stipulated below, to wit:

**Head Teacher III (Php 39,672.00) with item number OSEC-DECSB-HTEACH3-570019-2020 for Pagadian City Nat'l. Comprehensive High School.**

CSC Prescribed Qualifications:  
 Education : BSED with 18 M.A. units  
 Experience : HT-2 for 2 years or Teacher for 5 years  
 Training : 24 hours of relevant training  
 Eligibility : R.A. 1080 (T)

**Head Teacher I (Php 33,843.00) with item number OSEC-DECSB-HTEACH1-570016-2013 for Zamboanga del Sur National High School.**

CSC Prescribed Qualifications:  
 Education : BSED with 18 M.A. units  
 Experience : TIC for 1 year or Teacher for 3 years  
 Training : 24 hours of relevant training  
 Eligibility : R.A. 1080 (T)

**Master Teacher II (Php 51,357.00) with item number OSEC-DECSB-MTCHR2-570015-2020 for Sta. Lucia National High School.**

CSC Prescribed Qualifications:  
 Education : BSED with 24 M.A. units  
 Experience : 1 year as MT-1  
 Training : 8 hours of relevant training  
 Eligibility : R.A. 1080 (T)

2. The ranking criterion for this position will be pursuant to DepEd order 66, s. 2007 "Revised Guidelines on the Appointment and Promotion of other Teaching Related and Non-teaching positions; DECS, Order 57, s. 1997 entitled "Further Implementation of the Career Progression System for Master Teachers and DepEd, Order 42, s. 2007 "Revised Guidelines on Selection, Promotion and Designation of School Heads";

3. Interested qualified applicants regardless of age, gender, civil status, disability, religion, ethnicity or political affiliation, provided they meet the minimum requirement of the position are requested to submit personally the following requirements in 1 folder 1 copy per requirements at the Personnel Section for Division Office vacancies and Elementary vacancies or scanned copy through the official email [hrm.pagadian@deped.gov.ph](mailto:hrm.pagadian@deped.gov.ph) and please submit to the respective secondary schools for Secondary vacancies on or before April 03, 2023 subject for further evaluation and review by the Division HRMPSB;

a. Letter of intent(addressed to the Head of Office), please include the position and its item number number with the corresponding station you are applying for;

Solrac/Vacant Positions  
 HRMO-\_\_\_\_/March 23, 2023



Department of Education, Pagadian City Division, San Jose Heights, San Jose, Pagadian City

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- b. Fully accomplished Personal Data Sheet (CS Form No. 212 revised 2017);
  - c. Authenticated copy of CSC eligibility, PRC eligibility and any other related eligibility;
  - d. School authenticated copy of Transcript of Records;
  - e. Certificate of employment, Contract of Service or duly signed Service Record, whichever is/are applicable;
  - f. Photocopy of the Performance Ratings from previous or present employment for the the last 3 years;
  - g. Photocopy of latest appointment (if applicable)
  - h. Authenticated copy of Trainings and other outstanding accomplishments.
4. Please be informed that late submission of applications and lack of documentary requirements after the deadline will not be entertained by this Office.

For information and wide dissemination.




  
**MA. LIZA R. TABILON, EdD, CESO-V**  
Schools Division Superintendent

Solrac/Vacant Positions  
HRMO-\_\_\_\_/March 23, 2023

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