



Republic of the Philippines
Department of Education
Region IX, Zamboanga Peninsula
DIVISION OF PAGADIAN CITY

RELAYED
4/17/23

April 17, 2023

DIVISION MEMORANDUM

No. 88, s. 2023

**IMMEDIATE SUBMISSION OF DIPLOMAS, MOVING UP CERTIFICATES FOR
SUPERINTENDENT SIGNATURE SY 2022-2023**

To: **PRINCIPALS, SCHOOL HEADS**
This Schools Division

1. The End of School Year Rites for 2022-2023 is July 10-14, 2023.
2. Diplomas and Moving Up Certificates to be given to graduates and those Moving Ups must be duly signed by the School Division Superintendent.
3. Principals and School Heads must submit the Diplomas and Certificates for their respective candidates for graduation and Moving Up to the Superintendent Office beginning the first working day of May 2023, and such Diplomas and Certificates must be submitted to the Superintendent Office at least 60 days prior to the 1st Day of the End of School Year Rites in the succeeding school years.
4. The Public Schools District Supervisors and the Education Program Supervisors are expected to follow through and track the submissions in their respective assigned schools/districts.

PUNCTUALITY
is the foundation of Excellence.

FELIX ROMY A. TRIAMBULO, CESO V
Schools Division Superintendent

frat/Division Memo
Control No. ___/04/17/2023

