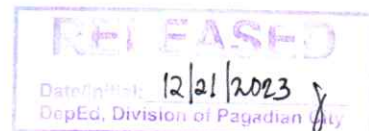




Republic of the Philippines
Department of Education
Region IX, Zamboanga Peninsula
DIVISION OF PAGADIAN CITY



21 December 2023

NOTICE OF ASSUMPTION TO OFFICE

To Whom It May Concern:


Please be notified that a copy of the Memorandum dated 13 December 2023 and duly signed by the **Officer-In-Charge of the Office of the Undersecretary for Operations, Department of Education, Assistant Secretary FRANCIS CESAR B. BRINGAS**, was received by This Office on December 20, 2023. This is in relation to the Reassignment Order of **DR. LOURMA I. POCULAN, EdD, CESO VI**, Assistant Schools Division Superintendent (ASDS) of Schools Division of Dipolog City, as **Officer-In-Charge of the Office of the Schools Division Superintendent** (OIC-SDS) in the **Schools Division Office (SDO) of Pagadian City** effective **December 13, 2023**.

It is further notified that on the basis of the copy of afore-stated Memorandum/ Reassignment Order and by virtue of this Certification of Assumption to Duty, **OIC-SDS Poculan has reported and assumed her First Day of Service today, December 21, 2023**, as ordered, to discharge official functions, duties and obligations as Officer-In-Charge -Schools Division Superintendent of DepEd IX – Pagadian City Schools Division. OIC-SDS Poculan made her personal appearance and introductions during the 11th Professional Development on Instructional Leadership, Governance, and Administration (aka DIMANCOM) for CY 2023.

In view of the foregoing, any and all transactions or communications with and related to the Office of the Schools Division Superintendent for DepEd IX - Pagadian City Schools Division should be addressed and/or referred to **OIC-SDS Triambulo**, to appear in the manner as shown below:

LOURMA I. POCULAN
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent
DepEd IX Pagadian City Schools Division

For the information and reference of all concerned.


EMILIA O. ZOZOBRADO
Administrative Officer V



Department of Education, Pagadian City Division, San Jose Heights, San Jose, Pagadian City

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