



1 April 2024

Division Memorandum

No. 112, s. 2024

**DISSEMINATION ON DEPED MEMORANDUM NO. 018, s. 2024
(OBSERVANCE OF FLEXIBLE WORKING HOURS AND ALTERNATIVE
DELIVERY MODES FOR MUSLIM TEACHING AND NONTEACHING
PERSONNEL DURING THE HOLY MONTH OF RAMADAN)**

To: Assistant Schools Division Superintendent
Chiefs (SGOD, CTD)
Education Program Supervisors
Public Schools District Supervisors
All Public Elementary and Secondary School Heads
All Others Concerned
This Division

1. In relation to the issuance of DepEd Memorandum No. 018, s. 2024, this office would like to reiterate the following:

par. 4 "In relation to this, all Muslim teaching and nonteaching personnel across the country who fast while working during the Holy Month of Ramadan are permitted to work under flexible hours that begin from **7:00 am to 9:30 am** and end from **3:00 pm to 5:30 pm**, without noon break, to render a total of eight hours of work per day".

par. 5 "Muslin teachers and learners who are fasting during the day and praying at night and dawn in quest of **Laylatul Qadr (Night of the Decree)** are encouraged to observe ADMs only during the **last 10 days of Ramadan**".

2. For further inquiries and clarifications, you may visit the Personnel Section and School Governance and Operations Division.
3. Immediate dissemination of this Memorandum is desired.


LOURMA I. POCULAN, CESO VI
OIC Schools Division Superintendent

/Div.Memo/SocMob SGOD/ init.mmpiv/SGOD Chief
Control No. 04/01/2024

