



Republic of the Philippines  
**Department of Education**  
REGION IX, ZAMBOANGA PENINSULA  
DIVISION OF PAGADIAN CITY

**RELEASED**

DATE: April 8, 2024

**SCHOOL GOVERNANCE AND OPERATIONS DIVISION**

April 8, 2024

**DIVISION MEMORANDUM**

No. 118, s.2024

**DIVISION ORIENTATION OF DEPED ORDER NO. 002, S. 2024: "IMMEDIATE REMOVAL OF ADMINISTRATIVE TASKS OF PUBLIC SCHOOL TEACHERS"**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors ) SGOD, CID  
Public Schools District Supervisors  
Unit/Section Heads  
School Heads (Public Elementary and Secondary)  
This Division

1. Pursuant to DepEd Order No. 002, s. 2024 titled Immediate Removal of Administrative Tasks of Public School Teachers, this Division shall conduct the Orientation of DO no. 002 s. 2024 on April 12, 2024, 8:00 – 5:00 PM at One Cecilia Building, Pagadian City.
2. The activity aims to:
  - orient participants on DepEd Order No. 002, s. 2024
  - clarify School Heads and Administrative Personnel on their roles and functions as support system
  - provide better technical assistance to school heads and teachers
3. Participants to this activity are all Elementary School Heads and Administrative Officers II. Enclosed is the list of participants.
4. Meals, snacks, and materials shall be charged against HRTD Continuing Funds 2023 subject to existing accounting and auditing rules and regulations.
5. Attendance of all concerned is a must.
6. Immediate and wide dissemination of this Memorandum is enjoined.

**LOURMA I. POCULAN, CESO VI**  
Assistant Schools Division Superintendent  
OIC- Schools Division Superintendent

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Control No.04/01/2024



Department of Education, Pagadian City Division, San Jose Heights, San Jose, Pagadian City



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**SCHOOL GOVERNANCE AND OPERATIONS DIVISION**

No.	NAME	POSITION	SCHOOL/STATION
1.	LOURMA I.POCULAN, CESO VI	OIC-SDS	OSDS
2.	JUDITH V. ROMAGUERA, EdD., CESO VI	ASDS	OASDS
3.	MA. MADELENE P. MITUDA, EdD.	Chief	SGOD
4.	ATTY. HENRY S. CARINO II	Legal Officer	OSDS
5.	EMILIA O. ZOZOBRADO	AO V	OSDS
6.	LOCKE D. JUSAY	SEPS-SMME	SGOD
7.	CARLOS M. FUERZAS, JR.	AO IV	SGOD
8.	LALAIN R. BONILLA	P II	CAMPO ISLAM ES
9.	ALITA T. CENO	P III	KAWIT ES
10.	ANNABELLE C. ESPINOSA	HT IV	MURICAY ES
11.	PEDRITA H. BALDOZA	PIII	SAN PEDRO ES
12.	ZOLAICA L. SUMUSOD	P II	TAWAGAN SUR ES
13.	EDSEL A. LAROT	P II	TIGUMA ES
14.	JONEL D. MARIBAO	P III	TULAWAS ES
15.	EDMAR A. SAMSON	P II	WARLITO E. PULMONES ES
16.	CHERRY F. ANITO	P II	WHITE BEACH ES
17.	MARIA NANETTE M. BANARES	HT IV	ALEGRIA ES
18.	ELMER E. BUTAC	P I	BEN SAGUN ES
19.	WINEFREDO N. MABINI	HT IV	BULATOK ES
20.	NONA J. ONG	P II	CAMP ABELON ES
21.	ELIZER S. CAPAROSO	HT II	DOMINADOR YOCOGO IS
22.	ADRIANNNE JAN T. LAYUGUE	P I	KALASAN IS
23.	MERLE SOPHIA A. TIGAM	HT IV	LENIENZA ES
24.	JANET T. CORDOVA	HT I	MANGA ES
25.	GEMMA A. ALOTA	P I	PABLO LITIGIO ES
26.	LENIE P. MARQUEZ	P IV	TUBURAN CENTRAL ES
27.	SHERWIN P. AMORES	P I	TULANGAN IS
28.	GLORIA GRACE V. PABINGWIT	P II	BOMBA ES
29.	ELMER S. GALANG	P I	BUENAVISTA ES
30.	REYNALYN B. PASGALA	P II	BUENAVISTA ES
31.	MARY ABB M. DURAN	P I	LA SUERTE IS
32.	CHRISTIAN RAINIE Z. ANGHAD	P I	LALA ES
33.	RENE V. PUERTO	HT I	LUMAD ES
34.	CONCEPTION B. DELACRUZ	HT I	NAPOLAN ES
35.	OSCAR L. ARUELO	HT III	NAZARETH ES
36.	JUNARD L. LLGAS	P I	PALPALAN ES
37.	MILAFEL P. ALMAZAN	P II	POLOYAGAN ES
38.	MARILYN L. AMORES	P IV	STA. LUCIA CENTRAL ES
39.	CARMAE JOY T. ARUELO	HT I	UPPER SIBATANG ES
40.	FERNANDO S. BANGAYSISO	HT II	BAGONG SILANG ES
41.	HERWENA R. ALCOSEBA	P IV	BALNGASAN CENTRAL ES
42.	TERESITA T. ALCANTARA	HT III	BALINTAWAK ES
43.	JESSIVIC D. BOLORON	P III	BALLESTEROS SR. ES
44.	ANNIE ROSE F. MELENDRES	HT III	BALOYBOAN ES
45.	NILO N. VIADOR	P II	BANALE ES
46.	ANALYN C. ANTALAS	T I	BENTUD PINUKIS PENUPISU
47.	ALMINDA A. MORANTA	HT I	DAMPALAN ES
48.	JAHARIA W. MOHAMMAD	HT I	DUMALIAN IS
49.	ROMULO C. ESCULTOS	P I	KAHAYAGAN ES

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50.	ROMEL B. PUEBLAS	HT III	LAPEDIAN ES
51.	REYDENTHOR L. SIRAD	HT I	LISON VALLEY ES
52.	JOFREY TUGAHAN	T III	LOURDES ES
53.	ALBERTA S. ORTEGA	P II	MACASING ES
54.	CRISANTA C. YCOT	P I	PEDULONAN ES
55.	DULCE AMOR A. GALVEZ	P II	STO.NINO ES
56.	JUNJAY T BALDE	TIC	TATA MONG ES
57.	ELSA A. CLAROS	P II	BOGO IS
58.	RAMIL P. VIILLAREAL	HT I	BULAWAN IS
59.	ERLINO C. DOMINGO	P I	DANLUGAN ES
60.	MERCEDITA A. ORDENIZA	HT IV	DAO ES
61.	JEROME FUNDAL	P I	DEBOROK ES
62.	FERDINAND Q. ORIGENES	P I	GUBAK ES
63.	JUN L. LEBUNFACIL	HT I	GUBANG ES
64.	LEILA Y ABAYON	HT IV	KAGAWASAN IS
65.	ALLAN M. GANDALIAO	HT I	LOWER SIBATANG ES
66.	AGUSTIN D. GALLEGOS	P III	PAGADIAN CITY PILOT S
67.	GRACE D. MARQUEZ	HT I	ROTARY INNER WHEEL ES
68.	DOMIE C. MATA JR.	P I	SAN JOSE ES
69.	FE M. BUTAC	P III	TOMAS SAGUN IS
70.	JOEY ANN G. ESPINOZA	AO II	SAN PEDRO CES
71.	LOVELY CLAIRE A. TARDO	AO II	WEPES
72.	ARCHIE D. SELIM	AO II	TAWAGAN SUR ES
73.	JACQUELINE D. MONSION	AO II	KAWIT ES
74.	FAT MA SHERIFA EDAYRA M. MAMA	AO II	TIGUMA ES
75.	JHO ANNE D. BAGALANDO	AO II	CAMPO ISLAM ES
76.	MARY LITA C. CARACA	AO II	TULAWAS IS
77.	LADY LEE P. GUIHAMA	PDO I	SAN PEDRO ES
78.	FATIMA ANDING LICO	AO II	PCPS
79.	JAY D. DELIZO	AO II	TOMAS SAGUN IS
80.	SUNSHINE B. ABALLE	AO II	DAO ES
81.	CLIFORD M. TAGHAP	AO II	DANLUGAN ES
82.	JUDITH MIRASOL A. DAAN	AO II	SAN JOSE ES
83.	ANNJHORIE J. VILLA	AO II	BOGO IS
84.	EMILYN T. BARNIDO	AO II	LOWER SIBATANG ES
85.	CHARLEMAGNE RYAN O. LERIAS	AO II	KAGAWASAN IS
86.	BENNY MYSA CASIPONG	AO II	GUBAK ES
87.	MARIVIC G. NIGUS	AO II	RIVES
88.	RIEZEL MAE A.JUSAY	PDO I	PCPS
89.	JEFREY H. ALCOSEBA	AO II	DUMAGUC E/S
90.	KAREN C. ESPINOZA	AO II	BOMBA E/S
91.	MARDIE N. MENDOZA	AO II	NAPOLAN E/S
92.	ROGER VON O. DINGAL	AO II	POLOYAGAN ES
93.	REYLE L. RAMIREZ	AO II	LALA ES
94.	CHRISTINE FRANCISCO SY	AO II	NAZARETH ES
95.	MAY ANN NASIAD. SANCHEZ	AO II	LUMAD ES
96.	PENNYLOVE AJON. RAFAL	AO II	STA. LUCIA CES
97.	CHRISTIAN LAPAZ. SINGSON	AO II	PALPALAN ES
98.	GENEVIEVE AGIR ABILES	AO II	BUENAVISTA ES
99.	JIESON M. SABUERO	PDO I	STA. LUCIA CES

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100.	JONAH'S MAALAM ALAO	AO II	BAGONG SILANG ES
101.	JANICE LABIGAN RABUTAN	AO II	STO.NINO ES
102.	MARIA THERESA M. DELOS SANTOS	AO II	BCES
103.	REZALDY NAVARRO MAALAM	AO II	BAGONG SILANG ES
104.	RENE DE FIESTA AMPARADO	AO II	BALINTAWAK ES
105.	DELILAH ALINO BATION	AO II	BALLESTEROS SR. ES
106.	ROSIE ACOPE MARTINEZ	AO II	TATA MONG ES
107.	ABRAHAM ULJOL TAGALOG	AO II	MACASING ES
108.	CRISTINO SUPREMO MOLINA	AO II	LENIENZA ES
109.	EVELYN PATRIS GUIHAMA	AO II	CAMP ABELON ES
110.	JONATHAN MIGUEL MARIANO	AO II	BULATOK IS
111.	CHERYL BANGGOS PACATANG	AO II	TUBURAN CES
112.	RICKY JAMES BECOY ESPANOL	AO II	PABLO LITIGO ES
113.	SHIRLYN COSEP DUMO	AO II	BEN SAGUN ES
114.	JOEL A MUNAR	AO II	ZSNHS
115.	MARYANN SUPITER SAVAREZ	AO II	KALASAN IS
116.	RHEYMA BALIGNOT GAHAPON	AO II	MANGA ES
117.	JESSABELLE SUAREZ CAMERO	AO II	ALEGRIA ES
118.	KENT GARRY G. OBERES	PDO I	TUBURAN CES
119.	AGAPITO C. RAMOS	PDO I	LENIENZA ES
120.	SALVADOR REDULLA	HT I	DITORAY NHS
121.	SATURNINO D. ESPAÑOL	P II	SAN PEDRO NHS
122.	WILFRED HOPE D. DAVID	P I	MANGA NHS
123.	JAPHET B. MONSION	P II	MACASING NHS
124.	JUVY P. MUNDO	HT I	OTTO LINGUE NHS
125.	HONEY SAHARA B. ALEMAN	SEP- SMN	SGOD
126.	HONEY CHER L.ALTUBAR	EPS II/ QAME	SGOD
127.	LAVERNE S. TARROZA	EPS II/PMT	SGOD
128.	CARL JUN E. CENIZA	ADA VI	OSDS

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