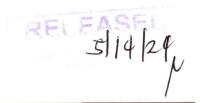


Republic of the Philippines

Devartment of Education

Region IX, Zamboanga Peninsula **DIVISION OF PAGADIAN CITY**



Division Memorandum No. __SS_, s. 2024

:

May 14, 2024

TO

Chiefs of Functional Divisions

Public Schools District Supervisors

Division Office Personnel Other Personnel Concerned

This Division

CALL FOR APPLICATIONS FOR MASTER TEACHER I, ADMINISTRATIVE OFFICER II, TEACHER-III AND TEACHER-II POSITIONS

1. DepEd, Pagadian City Division, San Jose District, Pagadian City invites qualified applicants for vacant positions stipulated below, to wit:

Master Teacher | (SG-18 - Basic Salary Php 46,725.00) with item number OSEC-DECSB-MTCHR1-570019-2015 for Zamboanga del Sur School of Arts and Trades.

CSC Prescribed Qualifications:

Education

: BSED with 18 M.A. units

Experience

: 3 years of relevant experience

Training

: none required

Eligibility

: RA 1080 (Teacher)

Job Description

: Classroom teacher for H.E. and provide technical assistance

to co-teachers to improve their competencies, etc...

Teacher III (SG-13 - Basic Salary Php 31,320.00) with item number OSEC-DECSB-TCH3-573296-1998 for Elementary.

CSC Prescribed Qualifications:

Education

: BEED

Experience

: 2 years relevant experience

Training

: none required

Eligibility

: RA 1080 (Teacher)

Job Description : Classroom Teacher, etc...

Teacher II (SG-12 - Basic Salary Php 29,165.00) with item number OSEC-DECSB-TCH2-570345-2012 for Pag. City Nat'l. Comprehensive High School.

CSC Prescribed Qualifications:

Education

: BSED

Experience

: 1 year relevant experience

Training

: none required

Eligibility

: RA 1080 (Teacher)

Job Description : Classroom Teacher, etc...

Administrative Officer-II (SG-11 - Basic Salary Php 27,000.00) with item number OSEC-DECSB-ADOF2-570139-2021 for Elementary.

Solrac/Vacant Positions

HRMO-



deped.pagadian.org || 👔 facebook.com/pagadian.division || 🙋 pagadian.city@deped.gov.ph





Republic of the Philippines

Devartment of Education

Region IX, Zamboanga Peninsula DIVISION OF PAGADIAN CITY

CSC Prescribed Qualifications:

Education : Bachelor's Degree Experience : none required Training : none required

: CS Prof or 2nd Level Eligibility Eligibility

Job Description : Administrative task in the elementary school...

- 2. The ranking criterion for this positions will be pursuant to DepEd, Order 66, s. 2007 "Revised Guidelines on the Appointment and Promotion of Other Teaching Related Teaching and Nonteaching positions" and MEC, Order 10, s. 1979 "Implementing Rules and Regulations for the System of Career Progression for Public School Teachers" and DepEd, Order 7, s. 2023 "Guidelines on Recruitment, Selection and Appointment in the Department of Education";
- Interested qualified applicants regardless of age, gender, civil status, disability, religion, ethnicity or political affiliation, provided they meet the minimum requirement of the position are requested to submit personally the following requirements in 1 folder 1 copy per requirements at the Personnel Section or scanned copy through the official email hrm.pagadian@deped.gov.ph on or before May 24, 2024;
 - a. Letter of intent (addressed to the Head of Office), please include the position and its item number with the corresponding station you are applying for;
 - b. Fully accomplished Personal Data Sheet duly signed by the person administering oath with recent passport-sized picture (CS Form No. 212, revised 2017) and work experience which can be downloaded at www.csc.gov.ph
 - c. Authenticated copy of CSC eligibility, PRC eligibility and any other related eligibility;
 - d. School authenticated copy of Transcript of Records;
 - e. Certificate of employment, Contract of Service or duly signed Service Record, whichever is/are applicable;
 - f. Photocopy of the Performance Ratings from previous or present employment for the last 3 years;
 - g. Photocopy of latest appointment (if applicable)
 - h. Authenticated copy of trainings, recognition and other outstanding accomplishments
 - i. Means of Verification (MOVs) showing Outstanding Accomplishments, Application of Education and Application of Learning and Development reckoned from the date of latest issuance of appointment.
 - i. Application documents should be tab accordingly
 - k. Applicants are expected to:
 - Bring all original documents for verification purposes
 - Submit one set of documents for every position he/she is applying for; and
 - Submit pending requirements on or before the deadline of applications.
- Please be informed that late submission of applications and lack of documentary requirements after the deadline will not be entertained by this Office.

For information and wide dissemination.

LOURMA I. POCULAN, CESO VI OIC-Schools Division Superintendent,

Solrac/Vacant Positions



Department of Education, Pagadian City Division, San Jose Heights, San Jose, Pagadian City