



Republic of the Philippines
Department of Education
Region IX, Zamboanga Peninsula
Division of Pagadian City

INVITATION TO BID

THE PROCUREMENT FOR THE IMPLEMENTATION OF THE PCDMIS CENTRALIZED BIOMETRIC SYSTEM OF DEPED PAGADIAN CITY DIVISION

1. The *DepEd Pagadian City Division*, through the *Sub-Aro funds 2024* intends to apply the sum of *Two Million Twenty-Two Thousand Eight Hundred Forty pesos only (Php2,022,840.00)* being the Approved Budget for the Contract (ABC) *with Purchase Request number 24-049-OSDS*.
2. Bids received more than the ABC shall be automatically rejected at the final meeting. Please refer below for the Technical Specifications details and other details:

UNIT	ITEM DESCRIPTION	QUANTITY	ABC
pc	Biometric Finger Scanner: RU 4500 Biometric 4200	83	Php 2,022,840.00
set	Desktop PC (Processor: Core i3 10 th Gen, RAM: 8GB, Motherboard FM2+128Gb SSD; ATX Casing 750 Watts; 19 inches LCD Monitor, Mouse, Keyboard, AVR, and Mouse Pad)	83	
roll	Network Cable Wire CAT 6 indoor	2	
box	RJ45 for Cabling	5	
pack	Cable ties (pack) 6 inches	2	
Pack	Cable ties (12 inches)	2	
pack	Cable ties (20 inches)	2	

3. The *DepEd Pagadian City Division* now invites bids for the above Procurement Project. Delivery of the Goods is required **Fifteen (15) days from the issuance of Notice to Proceed**. Bidders should have completed, within *the last two (2) years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
4. Bidding will be conducted through competitive/public bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
5. Prospective Bidders may obtain further information from *DepEd Pagadian City Division Bids and Awards Committee (BAC) Secretariat* and inspect the Bidding Documents at the address given below during **weekdays from 8:00 am to 5:00 pm**.

6. A complete set of Bidding Documents may be acquired by interested Bidders on **Wednesday, March 27, 2024** from the given address and upon submission of a Document Request List (DRL) printed from the Philippine Government Electronic Procurement System (PhilGEPS) website from the address below and upon payment of the Bid Documents amounted to **Five Thousand pesos (Php 5,000.00)**, the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB. It may also be downloaded free of charge from the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

7. The following are the requirements for purchase of Bidding Documents;

1. PhilGEPS Registration Certificate Platinum – (3 pages)
2. Documents Request List (DRL)
3. Authorization to Purchase Bidding Documents
 - 3.1 Special Power of Attorney (for single proprietorship)
4. Notarized Joint Venture Agreement (as applicable)

It must be duly received by the BAC Secretariat, ASDS Office at DepEd Pagadian City Division **on or before 12:55 pm of Tuesday, April 16, 2024.**

8. The *DepEd Pagadian City Division* will hold a **Pre-Bid Conference on 9:00 am of Thursday, April 4, 2024 at DepEd, SDS Board Room**, which shall be opened to prospective bidders.

9. Bids must be duly received by the BAC Secretariat at the address below **on or before 12:55pm of Tuesday, April 16, 2024.** All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.

10. **Bid opening** shall be on **1:00 pm of Tuesday, April 16, 2024** at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity. Late bids shall not be accepted.

11. Below is the detailed schedule of procurement activities:

Activities	Date and Time	Venue
Issuance of Bidding documents	From 3/27/2024 to (8:00 am – 5:00 pm) 4/16/2024 before 8:55 am	ASDS Office, DepEd Bldg, San Jose Heights, Pagadian City
Advertisement	3/27/2024-4/16/2024	PhilGeps, PE-Website, 3 conspicuous places
Pre-Bid Conference	April 4, 2024 9:00 am	SDS Board Room, DepEd Bldg, San Jose Heights, Pagadian City

Opening of Bids	April 16, 2024 1:00 pm	SDS Board Room, DepEd Bldg, San Jose Heights, Pagadian City
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12. The *DepEd Pagadian City Division* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

13. For further information, please refer to:

Raquel Rallos Yap

Chairperson, BAC Secretariat

DepEd Pagadian City Division

Email Add: pagadianbacsec@gmail.com

Date of Issue:

March 25, 2024


JUDITH V. ROMAGUERA, EdD, CESO VI
ASDS/Chairperson, BAC