Republic of the Philippines
Department of Education
DIVISION OF PAGADIAN CITY
San Jose Heights, Pagadian City
Email: pagadianbacsec@gmail.com

REQUEST FOR QUOTATION (RFQ)

Date: 26-Mar-24
RFQ No.: 24-048-OSDS

_____
_____
_____

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions below, stating the shortest time of delivery time and submit your quotation duly signed by your representative not later than **April 1, 2024; 9:00 AM** in the return envelop attached herewith.

JUDITH V. ROMAGUERA, EdD, CESO VI
BAC Chairman

TERMS AND CONDITIONS:

1. BIDDERS SHALL PROVIDE CORRECT AND ACCURATE INFORMATION REQUIRED IN THIS FORM.
2. **DELIVERY PERIOD on _____ Schedule of Activity.**
3. WARRANTY SHALL BE FOR A PERIOD OF NOT LESS THAN SIX (6) MONTHS FOR SUPPLIES AND MATERIALS AND NOT LESS THAN ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF NOT LESS THAN 30 CALENDAR DAYS FROM THE DATE OF SUBMISSION
5. **QUOTATIONS EXCEEDING THE APPROVED BUDGET SHALL BE DISQUALIFIED.**
6. **INCOMPLETE/FAILURE TO FILL-IN/FILL-OUT THE RFQ SUBMITTED SHALL BE DISQUALIFIED.**
7. **ALTERATION OF THE ITEM AND DESCRIPTION SHALL BE DISQUALIFIED.**
8. THE ITEM(s) SHALL BE DELIVERED ACCORDING TO THE REQUIREMENTS SPECIFIED IN THE TECHNICAL SPECIFICATIONS.
9. BIDDERS WITHIN THE LOCALITY SHALL BE GIVEN PREFERENCE.
10. THE DEPED PAG. CITY DIV. SHALL HAVE THE RIGHT TO INSPECT AND/OR TO TEST THE GOODS TO CONFIRM THEIR CONFORMITY TO THE TECHNICAL SPECIFICATIONS TO VALIDATE THE QUOTATION GIVEN.
11. **BIDDERS ARE REQUIRED TO ATTACHED (*VALID/NOT EXPIRED*) MAYOR'S PERMIT / BUSINESS PERMIT AND PHILGEPS MEMBERSHIP CERTIFICATE UPON SUBMISSION OF THE QUOTATION, FAILURE TO DO SO SHALL BE DISQUALIFIED.**

Summary of Approved Budget Approved Budget: ₱94,600.00				**Offered Quotation**	
Item No.	**Unit**	**ITEM AND DESCRIPTION**	**QTY**	**Unit Price**	**Total**
1	pax	Orientation Training on PCDMIS Centralized Biometric System	172		
		***2 Snacks ***1 Meal			
** Nothing Follows **				**TOTAL >>>>>**	
Approved Bugdet >>>>>>>>>>>>>>>>>>>>			**₱94,600.00**		

After having read and accepted your Terms and Conditions, I/We quote you on the item(s) at the process noted above.

Payment Details:

Banking Institution: _____
Account Number: _____
Account Name: _____
Branch: _____

_____
Signature Over Printed Name (required)

_____
Tel. No./Cell Phone No.

_____
PhilGeps Reg. No. (required)

_____
Date of Submission