



Republic of the Philippines
Department of Education
 Region IX, Zamboanga Peninsula
DIVISION OF PAGADIAN CITY

RELEASED
 Date/Initial: 4/22/25
 DepEd, Division of Pagadian City

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

April 14, 2025

DIVISION MEMORANDUM
 No. 102, s. 2025

RECONSTITUTION OF DIVISION GENDER AND DEVELOPMENT (GAD) FOCAL POINT SYSTEM (GFPS) AND SUBMISSION OF SCHOOL LEVEL GFPS

TO: Assistant Schools Division Superintendent
 Division Chiefs
 Education Program Supervisors
 Public Schools District Supervisors
 Public School Heads) Elem, Junior HS, SHD
 All Other Concerned
 This Division

1. In compliance with DepEd Order No. 27, s. 2023 titled: Guidelines and Procedure on the Establishment of DepEd Gender and Development Focal Point System at the Regional, Division and School Levels, this office announces the following composition of the Division Gender and Development Focal Point System (GFPS) from year 2025-2026.

- GFPS Chairman** : **DANNY B. CORDOVA, EdD, CESO V**
Schools Division Superintendent
- Technical Working Group Head** : **JUDITH V. ROMAGUERA, EdD, CESO VI**
Asst. Schools Division Superintendent
- GAD Focal Persons** : Ermah Sheila L. Roble, SEPS - HRD
Laverne S. Tarroza, EPS II - HRD
- Members** : Sanny Boy I. Asim, EPS – SGOD
Adelfa Emerald D. Macaumbang, EPS–ArPan
Jovita S. Dugenia, EPS – EsP
Joseph O. Fuloso, SEPS – Planning and Research
Amie Q. Tomon, Budget Officer
Myrien Glee T. Mier, CPA, Accountant III
- Secretariat** : Richard Van R. Trio, PDO I
Ritchel P. Reducto, PDO I
- M & E Committee** : Locke D. Jusay, SEPS - SMME
Carlo B. Celajas, ESP II – SMME

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 Control No.03/20/2025



Department of Education, Pagadian City Division, San Jose Heights, San Jose, Pagadian City

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2. Correspondingly, all school heads are hereby requested to submit the composition of their School GAD Focal Point System for School Year 2025-2026 using the attached template
3. The function of the GAD Focal Point System (GFPS) are as follows:
 - a. Lead in the gender mainstreaming of the policies, plan, projects and activities (PPAs) as well as the assessment of gender-responsiveness of systems, structures, policies, procedures and programs based on priority thrusts, needs and concerns of DepEd stakeholders particularly students/pupils. Teachers and employees.
 - b. Analyze programs and projects using the harmonized GAD Guidelines for Programs and Projects to determine their gender sensitivity.
 - c. Recommend formulation/revision of policies in advancing women's status and child protection;
 - d. Lead in the view and updating of sex-disaggregated data for GAD database to serve as basis in performance-based gender responsive planning;
 - e. Implement advocacy activities, including the development of information, education, and communication materials to ensure consciousness-building and support for GAD;
 - f. Identify gender issue arising from gender analysis and audit to serve as basis for determining PPAs in the GAD plan;
 - g. Prepare GAD plans, budgets, and accomplishment reports for prompt submission to concerned offices;
 - h. Ensure the effective and efficient implementation of the GAD plan and PPAs as well as the judicious implementation of the GAD budget and;
 - i. Build and strengthen partnership with all GAD Focal Point Persons in DepEd Philippines Commission on Women (PCW), Local Government Units, GAD, relation Non-Government Organizations, and other partners.
4. The task and function of the member of the Division and School Level GFPS shall be part of their regular Key Result Areas (KRAs) work plans, and performance assessment indicators.
5. Immediate dissemination of and strict compliance with this Memorandum is directed.

DANNY B. CORDOVA, EdD, CESO V
Schools Division Superintendent

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