



Office of the Schools Division Superintendent (OSDS)

May 7, 2025

Division Memorandum
No. *112*, s. 2025

**ACCOMPLISHMENT AND SUBMISSION OF RESULTS
OF THE CHILD PROTECTION COMMITTEE (CPC)
FUNCTIONALITY ASSESSMENT TOOL**

**To: Public School District Supervisors
Public Elementary and Secondary School Heads/Principals
Division Youth Formation Coordinator/LRPO Focal
Public School Child Protection Committee Members
All other concerned**

1. Pursuant to Office of the Undersecretary for Operations (OUOPS) Memorandum No. OM-OUOPS-2025-11-02415 dated April 24, 2025 duly signed by Malcolm S. Garma - Assistant Secretary, Officer-in-Charge, Office of the Undersecretary for Operations titled "*Reiteration on the Accomplishment and Submission of Results of the Child Protection Committee (CPC) Functionality Assessment Tool*" and Regional Memorandum No. 236, series of 2025 dated April 30, 2025 duly signed by Regional Director Ruth L. Fuentes, CESO III.

2. That in view thereof, all public secondary school heads/principals are hereby directed to facilitate and strictly comply the following as stipulated on the afore-cited OUOPS and Regional Memorandum, respectively, and to quote:

"2. In line with this, it is required that at least three (3) to four (4) members of the Child Protection Committee (CPC) will participate in answering the assessment tool. This is to ensure a comprehensive and accurate assessment of the level of functionality of CPCs in schools.


3. Furthermore, all concerned are directed to accomplished the CPC Functionality Assessment Tool through the Enhanced Basic Education Information System (EBEIS) to facilitate easier access and systematic collection of data from the school level. Alternatively, the tool may be downloaded and accomplished using Google Sheet from accessible through this link <https://tinyurl.com/GS-CPCTOOL> . Once completed, the Accomplished Tool shall be submitted through: <https://tinyurl.com/CPCTOOL-RESULTS-2025> ."

3. The deadline for the submission of the said accomplished tool/document has been extended to **May 15, 2025**.

4. The undersigned hereby directs Mr. Richel P. Reducto, Project Development Officer-1/Division Youth Formation Coordinator/Division LRPO Focal to conduct monitoring to all concerned schools relative to the submission of the required accomplished tool/document through the aforementioned given link.

5. For further details, please refer to Office of the Undersecretary for Operations (OUOPS) Memorandum No. OM-OUOPS-2025-11-02415 dated April 24, 2025 duly signed by Malcolm S. Garma - Assistant Secretary, Officer-in-Charge, Office of the Undersecretary for Operations titled "*Reiteration on the Accomplishment and Submission of Results of the Child Protection Committee (CPC) Functionality Assessment Tool*" and Regional Memorandum No. 236, series of 2025 dated April 30, 2025 duly signed by Regional Director Ruth L. Fuentes, CESO III for additional reference, information and guidance.

6. Immediate dissemination and compliance of this Memorandum is highly desired.


DANNY B. CORDOVA, CESO V
Schools Division Superintendent

