

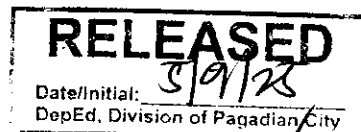


Republic of the Philippines
Department of Education
Region IX, Zamboanga Peninsula

Division of Pagadian City

Telephone: (062) 215-1716 | Telefax: (062) 214-4143

Address: San Jose Heights, Pagadian City



May 8, 2025

Division Memorandum

No. 113, 2025

CORRIGENDUM AND ADDENDUM TO THE DIVISION ANNUAL MEDICAL AND DENTAL EXAMINATION FOR TEACHING AND NON-TEACHING PERSONNEL

To: Division Chiefs
Education Program Supervisors
Public Schools District Supervisors
Section Heads/School Heads (Public Elementary & Secondary Schools)
Teaching and Non-Teaching Personnel
This Division

- Pursuant to CSC Memorandum Circular No. 17, s.1989, an Annual Physical Examination shall be conducted in order to ensure that all teaching and non-teaching personnel in the Division of Pagadian City are physically fit in the performance of their assigned roles and functions as public servants, hence, providing quality, healthy and safe services to clientele.
- The following are the required diagnostic tests for the Annual Physical Examination:
 - Blood Chemistry (Lipid Profile, FBS/ HBA1C, Creatinine, SGPT, Uric Acid)
 - CBC with platelet
 - Urinalysis
 - ECG
 - Chest X-ray
 - Sputum Microscopy (for pregnant women in lieu of Chest X-ray)
- Clinic Teachers are advised to safe-keep all Health Cards with attached laboratory results in their respective School Clinics (Secondary)/ Central School's Clinics (Elementary), while for the SDO personnel, the Health cards will be kept in the School Health Section .
- Deadline for the submission and collection of laboratory results by the school Principal/Head will be on **May 26, 2025**.
- Schedule for the Medical and Dental assessment and validation of laboratory result, in addition, personnel are requested to bring with them their dental health record

DIVISION OFFICE PERSONNEL	MAY 27, 2025
EAST DISTRICT	MAY 28, 2025
NORTH DISTRICT	MAY 29, 2025
CENTRAL DISTRICT	JUNE 2, 2025
WEST DISTRICT	JUNE 5, 2025
SOUTH DISTRICT	JUNE 6, 2025

- School Heads are requested to facilitate in the dissemination of this memorandum in order to ensure that all teachers and non-teaching personnel in their respective school shall undergo the said Physical Examination.
- For information, guidance, and strict compliance.

DANNY B. CORDOVA, CESO V
Schools Division Superintendent

