



Republic of the Philippines
Department of Education
Region IX, Zamboanga Peninsula
DIVISION OF PAGADIAN CITY

PLEASE
1/13/25
Division of

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

January 13, 2025

DIVISION MEMORANDUM
No. 13, s. 2025

**DISSEMINATION OF MEMORANDUM DM-OUHROD-2025-0052
(ADVISORY ON CIVIL SERVICE COMMISSION (CSC) MEMORANDUM CIRCULAR
(MC) NO. 16, S. 2024 ENTITLED REVISED DRESS CODE FOR GOVERNMENT
OFFICIALS AND EMPLOYEES**

To: Assistant Schools Division Superintendent
CID and SGOD Chiefs
All Education Supervisors/Public Schools District Supervisors
All School Heads (Elementary and Secondary)
All Teaching and Non-Teaching Personnel
All Others concerned
This Division

1. For the information and guidance of all concerned, enclosed is a copy of Memorandum DM-OUHROD-2025-0052 (Advisory on Civil Service Commission (CSC) Memorandum Circular (MC) No. 16, s. 2024 entitled **“Revised Dress Code for Government Officials and Employees”**, which is self-explanatory.
2. Immediate dissemination of this Memorandum is desired,

DANNY B. CORDOVA, EdD, CESO V
Schools Division Superintendent

IE/ADMINDM2025-02



Republika ng Pilipinas

Department of Education
OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

RELEASED
Date of Release

MEMORANDUM
DM-OUHROD-2025-0052

FOR : **UNDERSECRETARIES**
ASSISTANT UNDERSECRETARIES
BUREAU AND SERVICE DIRECTORS
REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
SCHOOL HEADS
ALL OTHERS CONCERNED

FROM : **WILFREDO E. CABRAL**
*Undersecretary for Human Resource and
Organizational Development*

SUBJECT : **ADVISORY ON CIVIL SERVICE COMMISSION (CSC)**
MEMORANDUM CIRCULAR (MC) NO.16, S. 2024 ENTITLED
REVISED DRESS CODE FOR GOVERNMENT OFFICIALS AND
EMPLOYEES

DATE : January 7, 2025

In reference to the CSC MC No. 16, s. 2024 dated November 29, 2024, entitled "Revised Dress Code for Government Officials and Employees", the Department of Education (DepEd) reminds all offices of the following:

1. DepEd is given a period of six (6) months to formulate and issue its internal guidelines in alignment with the revised dress code stipulated in the CSC MC No. 16, s. 2024. The DepEd Uniform Committee (DUC) shall formulate and recommend to DepEd Executive Committee the internal guidelines upon consultation with its officials, as well as teaching and non-teaching personnel.
2. The new dress code policy will take effect only upon the issuance of DepEd's internal guidelines.
3. All field offices are advised to continue adhering to DM-OUHROD-2022-0042 entitled "Wearing of the Prescribed DepEd Uniform and Office Attire" dated September 12, 2022, as the existing dress code until the new internal guidelines are released and implemented.

All field offices are hereby requested to disseminate this advisory to all concerned personnel to ensure awareness and preparation for the transition to the revised dress code. For inquiries, please contact the BHROD-EWD through the telephone number (02-86337229) or email at

Immediate dissemination of this Memorandum is desired.

Copy Furnished:
OFFICE OF THE SECRETARY

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