



Republic of the Philippines  
**Department of Education**  
 Region IX, Zamboanga Peninsula  
**DIVISION OF PAGADIAN CITY**

**RELEASED**  
 Initial: *HMPS*  
 DepEd, Division of Pagadian City



January 15, 2025

**DIVISION MEMORANDUM**

No. 11, s.2025

**CONDUCT OF OCULAR INSPECTION FOR THE UPCOMING ZPRAA 2025**

To: Assistant Schools Division Superintendent  
 Chief Education Supervisors ) SGOD, CID  
 Education Program Supervisors (Sports)  
 Public Schools District Supervisors  
 School Heads  
 Other concerned  
 This Division

1. The Department of Education Regional Office IX is preparing for the upcoming 2025 Zamboanga Peninsula Regional Athletic Association Meet at Siocon, Zamboanga del Norte scheduled on February 21 – 29, 2025.
2. As part of the above-mentioned regional activity, SDO Pagadian City shall conduct an ocular inspection of the billeting quarters prepared for Pagadian City delegates. This will help the SDO management plan and make necessary decisions to ensure the safety and well-being of all its athletes, coaches, and delegation officials.
3. Attached is the list of personnel who shall conduct an ocular inspection at Siocon, Zamboanga del Norte.
4. Travelling and incidental expenses shall be charged against Physical Fitness Funds/Division MOOE funds, subject to usual government accounting and auditing rules and regulations.
5. Immediate dissemination and strict compliance with this memorandum are enjoined.

**DANNY B. CORDOVA, EdD, CESO V**  
 Schools Division Superintendent

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 Control No. 02/01/22/2025



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**ANNEX A LIST OF PERSONNEL WHO SHALL CONDUCT THE OCULAR INSPECTION**

|     |                        |                                  |
|-----|------------------------|----------------------------------|
| 1.  | Ma. Madelene P. Mituda | Chief SGOD                       |
| 2.  | Sanny Boy I. Asim      | EPS/DSO                          |
| 3.  | Hubert E. Patriarca    | EPS/ADSO                         |
| 4.  | Honey Sahara B. Aleman | SEPS                             |
| 5.  | Jeoffrey A. Ymalay     | EFSp II                          |
| 5.  | Araceli G. Cagadas     | EPS/Chair, MESS Committee        |
| 6.  | Japhet B. Monsion      | F-II/Chair, Billeting            |
| 7.  | Romulo Escultos        | F-I/Member, Billeting            |
| 8.  | Alan M. Gandaliao      | HT/Member, Billeting             |
| 9.  | Elmer S. Galang        | F-I/Asst. Chair, MESS Committee  |
| 10. | Romel B. Pueblas       | HT/Chair, Procurement Com.       |
| 11. | Elizer S. Caparoso     | HT/Asst. Chair, Procurement Com. |
| 12. | Jefty Puerto           | Driver – DepEd Van               |

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Department of Education, Pagadian City Division, San Jose Heights, San Jose, Pagadian City

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