



1/23/25

23 January 2025

Division Memorandum

No. 22, s. 2025

EARLY REGISTRATION FOR SCHOOL-YEAR 2025-2026

To: Assistant Schools Division Superintendent
Chiefs) SGOD, CTD
Public Schools District Supervisors
School Heads
All Others Concerned
This Division

1. Relative to the issuance of DepEd Order No. 09, s. 2024, titled "Implementing Guidelines on the School Calendar and Activities for School Year 2024-2025," the **early registration** for **incoming Kindergarten, Grades 1, 7, and 11** for School Year 2025-2026 will begin on **January 25, 2025**.
2. All public elementary and secondary schools in this Division must conduct early registration for incoming kindergarten, Grades 1, 7, and 11 learners from **January 25, 2025, to February 15, 2025**.
3. For accurate reporting, all public and private schools are directed to encode and update learners' data daily in the Early Registration facility using your respective account in the LIS.
4. Furthermore, all public and private schools are directed to ensure that all new entrants for Kindergarten, Grades 1, 7 and 11 are registered for School Year 2025-2026.
5. For questions and clarifications, please contact the SGOD - Planning and Research Section through SEPS Joseph O. Fulloso and Planning Officer III Reynaldo Lorenzo Nodado.
6. Immediate dissemination and compliance of this Memorandum is directed.

DANNY B. CORDOVA, EdD, CESO V
Schools Division Superintendent

hsb/Div.Memo/SocMob SGOD/ Init.mpr/SGOD Chief
Control No. 03 __01/23/2025

