

February 6, 2025

**Division Memorandum**


No. 30, s.2025

**SUBMISSION OF SCHOOL GOVERNANCE COUNCIL (SGC)  
DESIGNATED CO-CHAIRPERSON**

To: School Heads/Principals ) Public Schools  
All Others Concerned

1. As mandated in DepEd Order No. 26, 2022, all public schools are expected to have sustained the establishment of their respective School Governance Councils (SGC) towards a strengthened participatory decision-making driven by active engagement of school stakeholders in line with the principle of shared governance.
2. Along that line, this office is preparing for the conduct of review on the implementing guidelines on the establishment of the School Governance Council (SGC) and capacity enhancement on the technical skills in the preparation of documents which serve as the modes of verification to the functionality of the SGCs.
3. Hence, **all public principals/school heads in both elementary and secondary levels are hereby directed to submit the name of one (1) SGC Designated Co-Chairperson** who shall be the official participant to the abovementioned capacity enhancement. The Designated Co-Chairperson (DC), who shall serve as school representative in the SGC, must exhibit the leadership competencies reflected in Domain 6 Community Linkages and Professional Engagement of the Philippine Professional Standards for Teachers (PPST). When all other things being equal, it is encouraged that preference be placed on one in the field of social studies.
4. The name of the SGC Designated Co-Chairperson and other data as requested therein be submitted online thru the link i.e. <https://tinyurl.com/yyl2kkyc> or thru the QR code below. Online submission thru google form shall be on or before February 11, 2025. Update of school submissions will be posted on official FB group platforms.
5. For immediate dissemination and strict compliance.

For the Schools Division Superintendent:

  
**JUDITH V. ROMAGUERA, EdD, CESO VI**  
Assistant Schools Division Superintendent  
In-charge of the Office





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/January 31, 2025



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