



Republic of the Philippines
Department of Education
 Region IX, Zamboanga Peninsula
DIVISION OF PAGADIAN CITY

RELEASED
 Date/Initial: 3/19/25
 DepEd, Division of Pagadian City

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

March 18, 2025

DIVISION MEMORANDUM

No. 40, s.2025

**RECONSTITUTION OF DIVISION PROGRAM ON AWARDS AND INCENTIVES
 FOR SERVICE EXCELLENCE (PRAISE) COMMITTEE**

To: Assistant Schools Division Superintendent
 Chief Education Supervisors) SGOD, CID
 Public Schools District Supervisors/Education Program Supervisors
 Unit/Section Heads
 School Heads
 All concerned
 This Division

1. In consonance with DepEd Order No. 9, s. 2002, *Program on Awards and Incentives for Service Excellence (PRAISE)* and DepEd Order no. 78. S. 2007 entitled Strengthening the Program on Awards and Incentives for Service Excellence (PRAISE), the division hereby reconstitutes the composition of the committee for PRAISE dubbed as PASIDUNGOG.
2. The PRAISE-PASIDUNGOG Committee shall be responsible in implementing the rewards and recognition program of the Division to include the granting of awards and incentives to teaching, teaching-related and non-teaching personnel who have rendered meritorious services or excellent performance.
3. The Division PRAISE – PASIDUNGOG Committee is reconstituted as follows:

Chairperson: JUDITH V. ROMAGUERA, EdD., CESO VI – ASDS
Vice Chairperson: MA. MADELENE P. MITUDA, EdD. – SGOD Chief

Members:	Alternate
MARIA DIOSA Z. PERALTA – CID Chief	JUANITO N. CANTILA, JR.
SANNY BOY I. ASIM, EdD – EPS, SGOD	HONEY SAHARA B. ALEMAN – SEPS SMN
MYRIEN GLIE T. MIER, CPA – Division Accountant	AUBREY SUNDAY M. GLORIA – ADAS III
AMIE Q. TOMON – Budget Officer	RAYMOND B. DAQUIO – AO IV- Cashier
IVY J. ESTADILLA – Administrative Officer V	CARLOS M. FUERZAS, JR. - AO IV - HRMO
DIVINE GRACE O. BALUYOT – Administrative Officer II	ROGENIE L. FAJARDO – ADAS III

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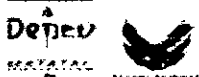
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LORELIE F. ESTACIO – President, Teacher’s Association Secondary	Any representative of Teacher’s Association for Secondary
HAZEL AGNES P. JUMAMIL – President, Teacher’s Association Elem.	Any representative of Teacher’s Association for Secondary
JOCELYN T. PEREZ, EdD – Public Schools District Supervisor	JANET S. NEGOSO – Public Schools District Supervisor
Secretariat	Alternate
ERMAH SHEILA L. ROBLE – Senior Education Program Specialist - HRD	LOCKE D. JUSAY - Senior Education Program Specialist - SMME
LAVERNE S. TARROZA – Education Program Specialist II	CARLO B. CELAJES – Education Program Specialist II

4. The PRAISE-PASIDUNGOG Committee shall perform the duties and other related tasks duly assigned by this Office which are as follows:
- a. establish a system of incentives and awards to recognize and motivate employees for their performance and conduct.
 - b. determine the forms of award and incentives to be granted.
 - c. prepare plans, identify resources and propose budget for the system on an annual basis.
 - d. document best practices, innovative ideas and success stories which will serve as promotional material to sustain interest and enthusiasm.
 - e. submit an annual report of awards and incentives system to the CSC on or before the 30th of January.
 - f. incorporate equal opportunity principles in the PRAISE-PASIDUNGOG System from the formulation, nominations, screening and deliberations, interview, and awarding which shall include any nominate/candidate on account of his/her sex and gender, age, civil status, physical characteristics and attributes, religion, belief, creed, race, family background, political affiliation, socio-economic standing, and such other attributes, and shall ensure the equal and fair treatment of all.
 - g. ensure that those belonging to specialized group shall not be left behind because of their limitations and restrictions.
 - h. ensure to improve the program continuously and that equal opportunity principles are observed and promoted in the System.
 - i. PASIDUNGOG PRAISE Secretariat shall attend the PASIDUNGOG PRAISE Committee Meetings to coordinate, collaborate and perform the following tasks. Note down Minutes of the Meeting.
 - j. take part in the implementation of the PASIDUNGOG System from the evaluation of the candidates/nominees’ documents, validation, interview, awarding and the monitoring and evaluation of the system within bounds of equal opportunity principles.
 - k. develop and customized rewards and recognition programs and guidelines.

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5. The PRAISE -PASIDUNGOG Committee shall meet as the need arises, on the date and time duly determine by the Chairperson duly concurred by at least majority of its Members. The Chairperson or at least two (2) members may request holding a special meeting on the date and time so specified in the notice of meeting issued by the Chairperson or petition by the members.
6. Relative to this, all schools are directed to compose their own PRAISE-PASIDUNGOG Committee which will be responsible in the implementation of the rewards and recognition program at the school – level.
7. Immediate and wide dissemination of this Memorandum is enjoined.

DANNY B. CORDOVA, EdD, CESO V
Schools Division Superintendent

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