



Republic of the Philippines  
Department of Education  
Region IX, Zamboanga Peninsula  
**SCHOOLS DIVISION OF PAGADIAN CITY**  
Pagadian City



March 25, 2025

**DIVISION MEMORANDUM**

82 S. 2025

To: Public Schools District Supervisors  
School Heads ) Elementary Schools  
This Division

**PRE-PLANNING MEETING FOR THE TRAINING- WORKSHOP OF TEACHERS ON THE USE OF FILIPINO SIGN LANGUAGE (FSL) IN THE CLASSROOM**

- To ensure the effective conduct of the upcoming **Training-Workshop on the Use of Filipino Sign Language (FSL) in the classroom**, scheduled for **March 31 & April 2-4, 2025**, we will hold a pre-planning meeting on **March 27, 2025, Thursday-2:00pm** at **Tomas Sagun Integrated School**.
- This meeting aims to finalize the logistics, programming flow, materials, and participant requirements for the training. Key agenda items include:
  - conducts a dry run of the sessions, ensuring that all materials, activities, and timing are well-coordinated and effective for participant engagement.
  - review training materials, including participant handouts, and FSL resources.
  - designates roles for training coordinators and support staff for each session.
- Immediate and wide dissemination of this memorandum is desired.

*[Signature]*  
**DANNY B. CORDOVA, EdD, CESO V**  
Schools Division Superintendent

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