



Republic of the Philippines
Department of Education
 Region IX, Zamboanga Peninsula
DIVISION OF PAGADIAN CITY

RELEASED
 Date/Initial: 12/5/24
 DepEd, Division of Pagadian City

December 5, 2024

Division Memorandum

No. 379 s. 2024

Reconstitution of the Human Resource Merit Promotion and Selection Board (HRMPSB)

To: Assistant Schools Division Superintendent
 Chiefs of SGOD and CID
 Education Program Supervisors
 Public Schools District Supervisors
 School Heads: Elementary & Secondary
 All others concerned

1. Anchored on DepED's commitment to better serve its constituents in terms of establishing a competency-based merit and selection plan that puts into place opportunities for continuous improvement and pursuant to Deped Order No. 19 s 2022 or the **Department of Education Merit Selection Plan**, this office hereby reconstitutes the **Human Resource Merit Promotion and Selection Board (HRMPSB)** as follows:

HRMPSB MEMBERS			
	First Level Positions	Second Level including Executive/Managerial Positions	Alternate
Chairperson	Judith V. Romaguera, Ed.D, CESO VI Assistant Schools Division Superintendent		
Members	Ma. Madelene P. Mituda, Ed.D Chief, SGOD	Sanny Boy I. Asim Education Program Supervisor	Jovita S. Dugenia -Level 1 Education Program Supervisor James Marquez - Level 2 Education Program Supervisor
	School Head or Chief of the School/Division where the vacancy exists		
	Ivy J. Estadilla Administrative Officer V		Suzette C. Sarausa Administrative Officer IV
	Carlos M. Fuerzas Administrative Officer IV Human Resource Management Officer		Jezreel M. Lopez Administrative Officer IV
	Representative of the accredited	Representative of the accredited employees'	



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	employees' association for first level positions	associations for second level positions including teachers' and school heads accredited associations	
Secretariat	Divina Grace O. Baluyot Administrative Officer II Carl Jun Ceniza Administrative Aide VI Norjin Mae E. Alonzo Administrative Assistant III		

2. The HRMPSB shall assist the appointing officer/authority in the judicious and objective selection of candidates for appointment in accordance with their roles and responsibilities as stipulated in DepEd MSP Guidelines.
3. The Sub committees for the selection of Teacher II and Teacher III positions specified in Division Memorandum No. 29 series of 2024 shall remain in effect.
4. No recommendations must emanate from any employee or official pertaining to hiring/promotion to any position.
5. All application documents must be received at the Records Office and submitted to the office of the Assistant Schools Division Superintendent through **Miss Norjin Mae E. Alonzo**, ADAS III, for purposes of establishing a complete roll of applicants for specific positions, except for Teacher III and Teacher II documents which will be submitted to the Human Resource Management Office (HRMO).
6. All other issuances that are inconsistent with this memorandum including the Memorandum on the Designation of Signatory of Appointments dated July 25, 2024 are hereby superseded and therefore not in effect.
7. Widest dissemination and immediate compliance to this memorandum is enjoined.

DANNY B. CORDOVA, Ed.D. CESO V
 Schools Division Superintendent



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